Rhode Island Airport Corporation

Rhode Island Aircraft Registration Program & Instructions

Aircraft Requiring Registration

1. All airworthy aircraft based, or primarily used, in the state of Rhode Island for more than ninety (90) days in a calendar year must be registered with the Rhode Island Airport Corporation (RIAC) by completing and submitting an Aircraft Registration Application form and paying the applicable annual registration fee to RIAC.

2. This requirement does not apply to:

    a. Aircraft owned by, and used exclusively in the service of government, including the government of the United States or any state thereof, or political subdivision thereof, which is not engaged in carrying persons or property for hire;
    b. Aircraft registered under the laws of a foreign country;
    c. Aircraft based in another state and located in Rhode Island for less than ninety (90) days in a calendar year; or
    d. Aircraft engaged principally in federally certificated scheduled airline operations.

3. The owner of an unworthy aircraft on state airport property shall notify the airport manager on the airport where the aircraft is based stating when the aircraft became unairworthy, the reason for the unairworthy condition and the expected date of reinstatement to an airworthy condition. The owner shall notify the airport manager when the aircraft returns to airworthy status.
4. The owner of an unworthy aircraft on private property shall notify the RIAC Aeronautics Inspector stating when the aircraft became unairworthy, the reason for the unairworthy condition and the expected date of reinstatement to an airworthy condition. The owner shall notify the RIAC Aeronautics Inspector when the aircraft returns to airworthy status.
5. Registration and payment of the Registration Fee is in lieu of state personal property taxes on the aircraft.
6. The deadline for receipt by RIAC of aircraft registration renewal application forms is June 30.
7. Failure to register an aircraft as specified is a violation of RI General Laws § 1-4-6 and may result in a late fee, as follows, in addition to the standard fee:

New Application Instructions

1. Please complete the Registration Application Form in its entirety and sign.
2. The gross landing weight of your aircraft in pounds determines your Registration Fee
3. Payment of the Registration Fee must be by check, money order, or credit card. **DO NOT SEND CASH!**
4. For check or money order payments, please return the completed Aircraft Registration Application form and your check or money order made payable to: **Rhode Island Airport Corporation**
5. For credit card payment, please complete the attached credit card payment form include the form with the Aircraft Registration Application form.
6. Please mail payment and registration form to:

    Rhode Island Airport Corporation
    Attn: Aircraft Registration
    2000 Post Road
    Warwick, RI 02886

7. For renewal applications, your information on file will be printed on the form the renewal application form and mailed to the address on file. Please review the information for accuracy and type or print any corrections. Please check the appropriate box toward the bottom of the form indicating whether or not corrections were made.
8. Renewal registration fees are due on or before 6/30.

Cancellation and Refund Instructions

1. Upon disposal of the aircraft through sale, permanent disassembly or destruction, complete the Application for Refund instructions found on the back of your RI State Aircraft Registration form.
2. If the aircraft has been sold, forward a copy of the Bill of Sale along with the Application for Refund.
3. Re-imbursement will be made at 50% of the Registration Fee through December 31; 25% through March 31; 0% for the remainder of the registration period.

State of Rhode Island
Rhode Island Airport Corporation

AIRCRAFT REGISTRATION APPLICATION

Please complete all information on this application and return with

Please make checks payable to: Rhode Island Airport Corporation

Rhode Island Airport Corporation
Attn: Aircraft Registrations
2000 Post Road
Warwick, RI 02886

AIRCRAFT INFORMATION

1. FAA REG NO._____ YEAR _____ MAKE _____ MODEL _____ COLOR _____

AIRCRAFT SERIAL # _____ GROSS WEIGHT (LBS.) _____ NO. OF SEATS _____

AIRCRAFT TYPE ☐ HELICOPTER ☐ EXPERIMENTAL ☐ PRIVATE ☐ CORPORATE

☐ SINGLE ENGINE ☐ MULTI-ENGINE ☐ RECIPROCATING ENGINE ☐ JET ENGINE

PRIMARY OWNER INFORMATION

1. OWNER _____
2. COMPANY _____
3. ADDRESS _____
4. PHONE #'S (HOME) _____
   (CELL) _____
   (WORK) _____
5. E-MAIL _____
6. PRINCIPAL BASE AIRPORT IN STATE OF RI _____
7. DEALER OR PRIVATE _____

Registration Fee Calculation

Aircraft Dealer	**$25**
Less than 2,000 lbs	**$30**
2,001 - 3,000 lbs	**$60**
3,001 - 4,000 lbs.	**$110**
4,001 - 12,500 lbs.	**$160**
Over 12,500 lbs.	**$250**

Aircraft Dealer's must pay $50 for Dealer Certificate

EMERGENCY CONTACT INFORMATION

8. EMERGENCY CONTACT _____
9. RELATIONSHIP _____
10. EMERGENCY PHONE _____

I declare under the penalty of perjury that I own the aircraft herein described and that any sales tax due has been paid and that, to the best of my knowledge and belief, all statements made herein are true and correct.

11. PRIMARY OWNER SIGNATURE _____ **DATE** _____

If the aircraft being registered is owned by more than one person, one of the co-owners is to sign as the primary on the application above, and the other co-owners should counter sign below. This indicates consent to the issuance of the certificate in the name of the co-owner.

NAME _____ **SIGNATURE** _____

NAME _____ **SIGNATURE** _____

NAME _____ **SIGNATURE** _____

NAME _____ **SIGNATURE** _____

Rhode Island Airport Corporation

Aircraft Registration Fee

Credit Card Payment Form

Aircraft Tail #: _____

Registration Fee: $ _____

Name on Card (Please Print): _____

Address on statement: _____

_____

Credit Card Type: _____

Card #: _____ **Exp. Date:** _____

Three Digit Security Code (last three digits on the back of the card): _____

Signature: _____

Remit this form with the Aircraft Registration Application form to:

Rhode Island Airport Corporation
Attn: Aircraft Registration
2000 Post Road
Warwick, RI 02886