



Rhode Island

Airport Corporation

October 25, 2022

ADDENDUM NO. 004
Request for Qualifications No. 33322
On-Call Information Technology (IT) Consulting Services
Rhode Island T. F. Green International Airport

Prospective proposers and all concerned are hereby notified of the following changes in the Request for Qualifications (RFQ) document related to RFP No. 33322. These changes shall be incorporated in and shall become an integral part of the contract documents.

1. Is this a new initiative? If not, please provide the names of the current vendor(s) providing the services. **No, this is not a new contract. The Consultant currently providing services to RIAC is Revision, Inc.**
2. Can you please let us know the previous spending of this contract? **Executed Task Orders under the current agreement total \$318,000.**
3. Please confirm if we can get the proposals or pricing of the incumbent(s). **Please refer to the response in Question 2 above.**
4. Are there any pain points or issues with the current vendor(s)? **This will not be addressed as part of this solicitation.**
5. Please confirm the anticipated number of awards. **RIAC intends to select multiple qualified firms, which satisfy the Submittal and Evaluation Criteria as outlined in the RFQ.**
6. Can you provide us a list of professionals required for this project along with the desired Skillset? **The requirements of this contract are listed in the RFQ.**
7. Can you provide bit more details about the current technical infrastructure, particularly in the areas where these consultants will work? **There are 3 geographically separated Data Centers, (2) SANS, with a new SAN to be installed shortly. RIAC uses Microsoft 365, is 90% virtualized, and uses VDI for desktops. Similar to a small city, RIAC uses applications specifically for Airports such as Common Use and Information Displays, and support various departments such as Police, Fire, and Public Works (Facilities and Building Maintenance). More details may be shared, as necessary, with the selected firm(s).**



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8. We can provide a better price quote if we get some information about the hourly rate the current vendor is charging for the skillset mentioned in this RFQ. **Refer to Addendum No. 1 Clarification: Under the Request for Qualifications (RFQ) Requirements section of the RFQ, remove the fifth bullet “Fee Schedule (Attachment B)”. This RFQ is based on Consultant Qualifications, not the fee. Consultants shall not submit cost with their submission for this RFQ.**
9. Can we get a copy of the RIAC's Contract with the vendor providing a similar skill set consultants? **Refer to RIAC's standard Professional Services Agreement (PSA) attached to the RFQ.**
10. In the last fiscal year, how much RIAC spent on completing the work mentioned in this RFQ? or how many total hours were spent annually to complete the work mentioned in RFQ? **Please refer to the response in Question 2 above.**
11. What is the annual budget for the Scope mentioned in the RFQ? **The budget will be determined on an as-needed basis.**
12. Please confirm the anticipated number of awards. **Please refer to the response in Question 5 above.**
13. Is RIAC seeking technical configuration services for the scope items listed on page 3 of the RFP, or project management/coordination services to advise RIAC on the selection of a provider for these technical services and management of any implementation efforts? For example, is RIAC seeking a firm to implement/configure an existing digital document workflow tool (scope area #5 in RFP), or is the desire to find a firm to assist RIAC in developing requirements for the tool, developing a RFQ/RFP to select the tool, leading due diligence efforts through the selection, selecting the tool, negotiating the contract with the selected vendor and RIAC and then managing the implementation/technical integrator? **Consultant(s) selected may provide a combination of services, as needed.**
14. Does RIAC leverage any SaaS solutions today? Are there any planned initiatives already in place to migrate to SaaS/Cloud solutions or replace any key legacy enterprise systems? **There are some operative technologies that have been migrated to the Cloud. Some information technologies such as moving RIAC's Oracle Stack to the Cloud are being considered for SaaS.**
15. Has RIAC recently completed a detailed IT Assessment? If not, is this a service RIAC would be interested in? **Yes, RIAC has completed an IT assessment.**



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16. Has RIAC completed an IT Strategic Plan within the last 5 years? **No**. Could this be made available for review? If not, is this a service RIAC would be interested in? **This service may be requested in the future.**
17. Is this a new initiative? If not, please provide the names of the current vendor(s) providing the services. Please confirm if we can get the proposals or pricing of the incumbent(s). **Please refer to the response in Question 1 and Question 3 above.**
18. Please clarify if we need to include detailed resumes for the key management staff or technical staff. **Yes, resumes are required in accordance with the Submittal & Evaluation Criteria section of the RFQ.**
19. Please clarify if we can include bios and experience instead of detailed resumes keeping the page limit in mind. **Please refer to the response in Question 18 above.**
20. Please confirm if either a local office or a local representative, or both, are required. If yes, how often the local representative is expected to be onsite, and for how much time? **Please refer to the Scope of Services and Submittal & Evaluation Criteria sections as outlined in the RFQ for requirements.**
21. Please clarify if there is a preference for a local RI bidder. If yes please clarify if the corporate office will suffice this requirement. **Please refer to the response in Question 20 above.**
22. We cannot find attachment B in the bid document, request you help us with the same. **Please refer to the response in Question 5 above.**
23. Please clarify the format of the pricing proposal to use. What is the expectation for pricing in how it should be presented? **Please refer to the response in Question 5 above.** Will a more detailed scope be provided at some point? **This is an on-call contract, services will be defined through separate and distinct Task Orders, as needed.**
24. Please define your IT inventory in detail **Please refer to the response in Question 7 above.**
25. Please clarify the content that would not be counted in the page limit. **Please refer to Request for Qualifications (RFQ) Requirements section of the RFQ.**
26. How many applications are in scope for the cloud migration? **This has not been determined at this time.**
27. What are the complexities of the applications in scope for the cloud migration? **Please refer to the response in Question 26 above.**



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28. Please describe the activities involved with the scope service #8, IT Procurement Support **Activities that may be included as part of the scope include, but are not limited to, obtaining quotes for products and services, assistance researching and selecting goods and services for RIAC IT, assistance with writing scope of services and/or specifications for Invitations for Bid, Requests for Proposals (RFP), and Request for Qualifications, as needed, to comply with state and federal procurement law, etc.**
29. Please describe the activities involved with the scope #10 Miscellaneous IT matters. **Items not explicitly called out for in the preceding Scope. These have not been determined at this time.**
30. Please further define scope service #3, Transition RIAC IT to SaaS. Does this refer to Opex Spend? Or application refactoring to SaaS applications? **Move IT functions to the Cloud or to a hybrid environment. Move applicable applications to SAAS such as Oracle.**
31. Experience of the Firm: Item 2b asks for a contact for 3 projects. Can they be the same 3 references for the item 2c asking for 3 General References? **No.**
32. Can the scope service #, On Call Chief Information Officer (CIO) Support Services be managed virtually or is it required to be in person? **RIAC is open to both virtual and in-person options, with a strong preference for in-person management.**
33. Is there a requirement for endpoint monitoring and management and if so, how many devices (laptops, desktops, etc.)? Would this service requirement align with Scope Item #10 if required? Is there an inventory or asset listing that the RIAC could share with offerors? **RIAC IT currently has monitoring software online and reporting to the staff. Please refer to the Scope of Services and Submittal & Evaluation Criteria sections as outlined in the RFQ for requirements. The number of devices and/or inventory asset listing will not be shared as part of this request for qualifications.**
34. How many users does the current RIAC IT team support? **180 employees in various shifts and functions around the clock.** How large is the current IT support team? **RIAC IT team consists of four (4) full time employees**
35. How critical is it that an offeror be able to demonstrate experience performing similar services for airports in particular? **Airport experience is highly preferred.**

####END OF ADDENDUM####