



Rhode Island Airport Corporation

November 14, 2022

**ADDENDUM NO. 002
Request for Qualifications No. 32353RR
Terminal Refresh Interior Design
Rhode Island T. F. Green International Airport**

Prospective proposers and all concerned are hereby notified of the following changes in the Request for Qualifications (RFQ) document related to RFQ No. 32353RR. These changes shall be incorporated in and shall become an integral part of the contract documents.

1. Clarification:

REMOVE the following statements from the Scope section of the RFQ:

An RFQ for the follow-on design development will be issued in a future solicitation.

An RFQ for the full design is expected in summer of 2023, with construction following in 2024.

AND REPLACE WITH:

RIAC in its sole discretion may utilize the selected firm for the follow-on design development. Full design is expected to commence in summer of 2023 with construction following in 2024.

2. REPLACE the **Submittal & Evaluation Criteria section of the RFQ in its entirety with the following:**

SUBMITTAL & EVALUATION CRITERIA

Proposals will be evaluated by a Selection Committee, which will be seeking to distinguish which proposer has, through the appropriate combination of several criteria, the abilities to best perform the required services to the satisfaction of RIAC. While some criteria may be ranked higher than others in the selection process, the proposal that achieves the highest overall ranking will be considered top-ranked by the Selection Committee. RIAC reserves the right to select more than one firm among the top-ranked firms. The proposals will be evaluated using the following criteria:

1. Experience of Proposed Team – 30%

- a. Provide an organizational chart for the proposed team and locations. Please specifically identify if any team members have a local presence.
- b. Key personnel's professional qualifications and experience and availability (include percentage) for the proposed project; their reputation and professional integrity and competence.

- c. For each team member, indicate the percentage of dedicated availability for this project.
- d. Provide contact information (phone number & email address) of the primary contact for this solicitation.
- e. Include a summary of your team's local presence and/or a description of how your firm plans to partner with local subconsultants.

2. Experience of Firm – 25%

- a. Capability to perform all aspects of the project and recent experience in interior design work for small-hub airport projects or other comparable interior designs of similar scale to the proposed task.
- b. Quality of projects previously undertaken and capability to complete projects without having major cost escalations or overruns.
- c. Include at least two (2) representative projects of a similar scope/scale to be used as relevant experience, and only those for which some or all of the project team were involved, and include a contact for the respective client.

3. Project Understanding and Approach – 40%

- a. Demonstrate an understanding of and familiarity with this project and describe your approach to completing both the existing conditions drawings, client workshops and communication, and the delivery of the design refresh work.
- b. Degree of interest shown in undertaking the project and their familiarity with and proximity to the geographic location of the project.
- c. Demonstrate how you will meet the schedule.
- d. If your team can incorporate a partnership with RISD, please describe their potential involvement in the project approach.

4. DBE Participation Goal – 5%

- a. For the purpose of this RFQ, firms must provide a statement committing to the use of available DBE's as determined by the over-all three-year DBE participation goal and to provide a representative list of potential DBE firms who may be able to participate on all work elements associated with this RFQ.

3. ADD the following section to the RFQ:

DISADVANTAGED BUSINESS ENTERPRISE (DBE):

In accordance with Title 49, CFR.26, it is RIAC's policy to provide DBEs the opportunity to compete and/or participate in the performance of RIAC contracts. There is no specific DBE goal for this project. However, RIAC, utilizing race-neutral DBE procedures has established an overall three-year DBE participation goal is 9.56% for FAA funded projects for federal fiscal years 2021 through 2023. The selected Proposer will, as necessary, complete DBE reporting requirements.

###END OF ADDENDUM###